

May 13, 2014

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Marc Dick. Members present: Ralph Dybdahl, Sheldon Butzke, Ron Scharffenberg, Bill Smith.

Chairman Dick led the Pledge of Allegiance.

Chairman Dick called for approval of the Agenda. Motion made by Dybdahl to approve the Agenda as sent. Second Smith and motion carried.

The minutes from the April 15th & April 22nd and May 2nd meetings were sent to Board members for review prior to publication. Chairman Dick called for approval of same. Motion made by Butzke to approve the minutes for publication. Second Smith and motion carried.

Commissioner Reports: Butzke and Dybdahl attended the Southeast Facilitation Project annual reception held in Salem.

Hwy Supt, Mic Kreutzfeldt, met with the Commission. The proceeds from the County surplus auction held on May 3rd totaled \$10,750. Kreutzfeldt informed the Board that County owned property in Bridgewater City has a very large cottonwood tree situated on it that needs to come down. Kreutzfeldt will contact Loren Golder for bid to take down and remove the tree. Kreutzfeldt noted that Turner County Commission has invited this Board to join their meeting to be held on May 20th. Kreutzfeldt and Commissioners Dick and Smith will attend the meeting. Turner County is planning a public meeting on June 4th to discuss hauling to and from Marion grain facilities. Kreutzfeldt reported that area to be acquired for additional r-o-w along 245th St from US81 to Center contains drain tile. This means added expense to the highway

improvement project. The County Highway 25A/431st Ave Grade Raise is expected to begin and be completed during the month of August. Motion made by Dybdahl to declare fixed assets #852 & #853, 2002 Sterling Truck & Box, as surplus property as it is no longer suitable for purpose acquired, appraising same at \$21,000.00 and approving sale to Salem City. Second made by Scharffenberg and motion carried. Motion made by Butzke to declare fixed asset #290, Conveyor, as surplus property as it is no longer suitable for purpose acquired, appraising same at \$6,500.00. Second made by Smith and motion carried. Motion made by Butzke to set 9:30 a.m. on June 5th, as time to accept sealed bids for the conveyor; minimum bid \$4500.00. Second Smith and motion carried.

Motion made by Smith to convene as Drainage Commission. Second made by Scharffenberg and motion carried.

Drainage Administrator Kreutzfeldt presented permit information for Steve Miles, Permit D14-013, legal description S2SW4 25-104-53; noting that a hearing is required due to lack of downstream acceptance signatures; SD Game Fish & Parks. Motion made by Smith to set 9:45 a.m. on May 27, 2014 as time for hearing. Second made by Scharffenberg and motion carried.

Drainage Administrator Kreutzfeldt presented drainage permit applications, noting that downstream landowner signatures were obtained and he has signed off on them:

D14-001	Richard Nelson	S2SW4 2-104-55
D14-002	Steve Winberg	SE4 Ex 1.10Ac Hwy & Lots H2, H3, & H4 2-104-55
D14-003	Dan & Terri Smith	NE4 Inc RR Ex .22Ac & Ex Cemetery & Ex 4.1Ac lying N of E Vermillion River
D14-004	Betty Parry	21-103-53 NW4 13-102-54
D14-008	Allan Buckmiller	N2NW4 12-101-53

D14-009	Milton Peterson	SE4 23-104-54
D14-010	Milton Peterson	NE4 28-104-54
D14-011	Craig Blindert	SE4 Ex W 170' of N1723' & Ex W 316' of S917' thereof 13-104-55

Kreutzfeldt reported that all required restoration has been completed and he will sign off on Permit D14-012, a routine maintenance permit for Norman Hofer & Lori Ortman, legal description NE4 & E2NW4 33-101-55.

Kreutzfeldt presented hearing information for Roger & George Leitheiser applications; both were present. Permits: D14-005 legal description SE4 Ex Lot H1 17-101-56; D14-006 legal description SW4 Ex Lot H1 & S495' of W1320' & Ex W150' of S150' of E2SW4 17-101-56; and D14-007 legal description NW4 17-101-56.

Kreutzfeldt noted that a hearing was requested due to lack of downstream acceptance signatures; SD Dept of Transportation. Motion made by Scharffenberg to approve applications and authorize Chairman Dick to sign off on same. Second Butzke and motion carried. George Leitheiser noted disappointment dealing with the Keystone Pipeline R-O-W Dept because they haven't returned phone calls or emails.

Motion made by Scharffenberg to convene as Planning Commission. Second made by Smith and motion carried.

Tracy Hofer, Zoning Administrator, presented a plat for approval. Motion made by Smith to approve Plat of Tract 1 of Parham's Addition in the North Half of the Southeast Quarter of Section 4, Township 101 North, Range 54 West of the 5TH Principal Meridian, McCook County, South Dakota. Second made by Butzke and motion carried.

At 10:30 a.m. the public hearing on the 2014 Revised McCook County Zoning Regulations was held. Tracy Hofer, Zoning Administrator, Toby Brown, SE Council of Governments Planner, Kurt Stiefvater, Roger Hofer and Barney Roling were present.

States Attorney, Mike Fink, was unable to attend. Auditor Sherman presented information on his behalf. Fink suggested that the “Penalties for Violation” found in the revised Section 1.06 specify the Class of Misdemeanor committed when the ordinance isn’t complied with. Since each day such violation continues is a separate offense, and since there are civil penalties that can be imposed in addition to criminal sanction, Fink suggests making a violation a Class 2 Misdemeanor. The Commissioners agreed.

Brown noted that Class A CAFO’s will require a conditional use hearing; an effort to keep communication open. Items discussed regarding Class A Concentrated Animal Confinements: the application process for conditional use, complaint process and the standards regarding minimum setbacks. With no further discussion, motion was made by Smith to approve the proposed 2014 Revised Zoning Regulations adding States Attorney Fink’s suggestion making a violation a Class 2 Misdemeanor and move forward with County Commission hearing to be held on June 24th at 10:30 a.m. Second made by Scharffenberg and motion carried.

The Board reconvened as Board of County Commissioners.

Auditor Sherman, Mariann Oyen, Benefits Specialist, and the Commissioners reviewed and discussed Care of Poor cases. No hospital notices. Auditor Sherman informed the Board that she denied an Application for County Assistance for a utility bill with NorthWestern Energy because it was incurred when the individual lived in Yankton County, is over a year old, the individual has made no payments toward the bill and is moving out of SD. Lien payments received the month of April were reviewed. More accounts will be turned over to Noll Collection because the individuals refuse to

cooperate with the Auditor's Office in setting up payment arrangements for their accounts; wage garnishments will also be pursued.

Motion was made by Dybdahl to enter into Executive Session at 11:20 a.m. to discuss personnel issue. Second made by Butzke and motion carried. Alicia Reif, 4-H Youth Advisor, and Auditor Sherman were present. Chairman Dick declared out of Executive Session at 11:30 a.m.

Randy Sabers, Sabers & Associates, met with the Commissioners to discuss changing the Transamerica renewal to 12/01 to coincide with the health insurance renewal. Brad Stiefvater, EDS Director, and Laurie Schwans, Register of Deeds, were present. Following discussion, motion was made by Dybdahl to request a change for the renewal date for Transamerica to 12/01 to coincide with the county's health insurance renewal with Wellmark BlueCross/BlueShield. Second made by Scharffenberg and motion carried. Auditor Sherman will provide a letter to Transamerica making the request for change.

Motion made by Dybdahl to enter into Executive Session to discuss personnel issue at 12:05 p.m. Second by Butzke and motion carried. Auditor Sherman was present. Chairman Dick declared out of Executive Session at 12:20 p.m.

Auditor Sherman presented the 2015 WIC contract for signature. Motion made by Butzke to authorize Chairman Dick to sign the FY2015 WIC County Contract; contract amount \$6931.00. Second made by Scharffenberg and motion carried.

The following Township Bonds have been filed with the Auditor's Office:
CLERK: Emery-Jerome Tschetter, Union-Kalyn Buse. TREASURER: Emery-Thomas Kolbeck, Union-Michael Weber.

The following building permits were issued the month of April:

2014-15	Jeff & Karen Parham N2SE4 4-101-54	40x47	
2014-16	Golden View Hutterian Brethren Tracts 2 & 3 Streffs 2 nd Addn SW4 28-103-55	100x300 steel building	
2014-17	Tait Lacey Tract 1 of Laceys Addn 28-102-53	pole barn	
2014-18	Philip & Kathryn Hofer W553' of S2050' of SW4 27-101-55	move in house & build garage	
2014-19	Richarz Properties LLC Lot A Grahams' Subd in SE4 10-101-54	42x19 grain bin	
2014-20	Gerald Smith N2NW4SW4 of 25-102-53 Ex S100' of E658.62' & Inc N100' of W662.21'	new house & pole building	
			S
			2NW4
			SW4
2014-21	Danell Jorgensen & David Bowling Lot A of Replat of Subd of Tr 1 of Erikson's	remodel-plumbing, deck, siding	
			Addn
			NE4NE4 14-101-53

The April Law Enforcement Report was noted and filed.

The April Clerk of Courts Report was noted and filed.

Auditor Sherman presented email regarding Salem HRC 2013 Combined

Financial Statement; both projects have negative net incomes.

Motion made by Smith, second Butzke, and carried, to pay claims: GENERAL
FUND: Bi-Weekly Payroll: 4/27/14 & 5/11/14: Commissioners 1461.55, 1461.55;
Auditor 2625.11, 2625.11; Treasurer 3261.62, 3261.62; States Attorney 2105.77,
2105.77; Custodian 1092.88, 1092.88; Dir of Equalization 3336.33, 3190.27; Register of
Deeds 2656.19, 2687.26; Veterans Service Officer 348.04, 348.04; Sheriff 5666.78,
5672.99; Contract Law 4073.07, 4073.07; Care of Poor 115.38, 115.38; Welfare \$253.20,
253.20; Community Health Nurse Secretary 1153.15, 1153.15; Extension Secretary

424.34, travel expense 7.48, 424.34, travel expense 9.39; Weed Dept 391.09, 428.81; Drainage 307.69, 307.69; Planning & Zoning 192.31, 192.31. First Dakota National Bank, check order, 128.81; SD Remittance Center, lab services, 105.00; A & B Business, office supplies, 159.29, 2 monthly copier contracts, 66.11; AutoEx, auto service, 327.96; Avera Queen of Peace Health Services, blood alcohol service, 270.00; Best Western Ramkota-Pierre, spring workshop lodging, 562.42; Brown & Saenger, election supplies, 105.28, office supplies, 37.64; Business Products Inc, monthly copier contract, 42.26; Card Service Center, conference registration, 149.95, antivirus software, 83.19, travel expense, 25.86, auto fuel, 280.16 ; City of Bridgewater, May ambulance appropriation, 2895.92; Datamaxx Applied Technologies, mobile data software, 1921.60; DJ DeKnikker, mileage, 11.10; Dust-Tex Service, mop rental, 27.17, supplies, 127.50; Election Systems & Software, election ballots & coding, 702.80; Mike Fink, April expenses, 1681.09; Roger Gerlach, April expenses, 334.97; Harland Technology Services, 2 year AVG antivirus, 306.00; Hillyard/Sioux Falls, supplies, 174.97; Inter-Lakes Community Action, May CSW funds, 604.83; Iron Wheel Sales & Service, boiler pump, 496.00; KW Electric, wiring microphones to Attorney's tables in Courtroom, 918.00; McCook County EMS, May ambulance appropriation, 7142.46; McCook County Publishers, publishing, 885.89; McCook County Treasurer, postage, 217.17; McCormick Motors, auto service & supplies, 947.95; McLeod's Printing, office supplies, 123.51, election supplies, 28.45; Microfilm Imaging, scanning equipment rent, 305.00, software & computer rent, 92.00, annual PC service agreement, 180.00; MidAmerican Energy, utilities, 674.38; NCRAAO, conference registration, 560.00; Noll Collection Service, lien collection fee, 170.84; R & S Sanitation, garbage service, 55.12; Record Keepers Inc,

vault box storage, 19.25; Alicia Reif, meals & Mileage, 80.66, cell phone reimbursement, 30.00; Salem City, utilities, 67.31; Salem Community Drug, office supplies, 13.98, election supply, 2.69; Salem Farmers Market, ice melt, 37.29, supplies, 3.98; Salem Sales, auto fuel, 3261.82; Salem Special, surplus property ad, 41.60; Salem Veterinary Service, drug dog supplies, 53.79; Laurie Schwans, spring workshop mileage, 185.67; SD Achieve, services for 4 residents, 240.00; SDPAA, rental tractor insurance, 274.00; Sioux Falls Humane Society, stray dog services, 100.28; Sioux Falls Two-Way Radio, supplies, 65.99, labor, 150.00; Southeast Enterprise Facilitation Project, 2014 appropriation, 15000.00; Brenda Stadel, website design changes, 75.00; Sturdevant's Auto Supply, supplies, 46.69; Susquehanna Commercial, software payment, 7154.00; T & C's Pit Stop, auto fuel, 566.06; Total Stop Food Store, auto fuel, 581.35, care of poor, 34.60; Triotel Communications, telephone/internet service, 826.28; Verizon Wireless, cell phone service, 81.67, internet modem service, 212.07; Wash 'N' Go, car wash tokens, 60.00; Xcel Energy, utilities, 581.11; Zapp Hardware, supplies, 63.83.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 4/27/14 & 5/11/14:

Hwy Dept 17627.78, travel expense 54.58; 17241.62. All States Ag Parts, tractor engine, 5500.00; Boyer Trucks, truck parts, 74.48; Butler Machinery, parts, 777.54; Central Farmers Coop, supplies & labor, 545.60; Dakota Fluid Power, parts, 97.60; G & H Distributing, truck parts, 605.00; GCR Tire Centers, tires & O-rings, 1095.70; Gessner Welding & Repair, supplies, 355.20; Iron Wheel Sales & Service, 12.21; Lyle Signs, sign supplies, 2013.44; Mac's Inc, truck parts, 53.98; McCook County Treasurer, postage, 49.00; Merchants Capital, Cat motorgrader payment, 42248.02; MidAmerican Energy, utilities, 542.90; Northwestern Energy, utilities, 18.43; Pioneer Designs, truck decals,

62.00; Puthoff Repair, supplies, 82.64; R & S Sanitation, garbage service, 57.41; Salem City, utilities, 67.21; Salem Farmers Market, supplies, 39.94; Salem Lumber Co, supplies, 416.85; SDACHS, meeting registration, 30.00; Southeastern Electric, utilities, 23.53; Spencer Quarries, rock, sand & chips, 1638.01; Town of Spencer, water for bridge washing, 35.32; Sturdevant's Auto Supply, supplies, 435.04; Triotel Communications, telephone/internet service, 99.81; Verizon Wireless, cell phone service, 62.64; Xcel Energy, utilities, 477.36; Zapp Hardware, supplies, 36.47.

911 EMERGENCY REPORTING SYSTEM FUND: Golden West Telecommunications, 911 telephone service, 371.72; Triotel Communications, 911 telephone service, 201.20.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 4/27/14 & 5/11/14: EDS Director 1213.38; 1213.38. Brad Stiefvater, April expenses, 284.06; Triotel Communications, telephone/internet service, 88.98; Zapp Hardware, padlocks for generators, 36.73.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 4/27/14 & 5/11/14: Sheriff Secretary/Dispatcher 96.15; 96.15.

PAYROLL CONTRIBUTIONS – ALL FUNDS: 4/27/2014 & 5/11/14: Dir of IRS, county share of FICA 2974.12, 2661.39, Medicare 695.57, 622.44; SD Retirement System, county share of retirement contribution, 2925.93, 2896.26; Wellmark Blue Cross/Blue Shield, county share of health insurance premium, .00; 5453.77.

The Auditor's Account with the County Treasurer for the month of April, 2014: deposits in banks, \$5,069,766.34; cash to deposit, \$4,748.88; checks to deposit, \$327,778.53; CC payments, \$258.40; Cash Items (postage) \$266.17; Treasurer's Cash,

\$1,403.83; Register of Deeds, \$450.00; Sheriff, \$500.00; Passbook Savings, \$21,127.39;

CD's, \$800,000.00. The total deposits on hand: \$6,226,299.54.

The meeting adjourned subject to call.

Dated this 13th day of May, 2014.

Marc Dick

Chairman,
McCook County Commission

ATTEST:

Geralyn Sherman _____
Auditor, McCook County